

Square Footage Tent Chart

Number of Guests	Theatre Style		Cocktail Party w/ Bars		Sit Down Served @ 60"		Sit Down Buffet @ 60"	
	9 sq ft per Person	w/ Stage & Seating Tent Size	12 sq ft per Person	Stations 1/3 Seating Tent Size	18 sq ft per Person	w/ Music & Dancing Tent Size	20 sq ft per Person	w/ Music & Dancing Tent Size
25	225	15x20	300	20x20	450	20x25	500	20x30
50	450	20x25	600	20x30	900	30x30	1000	30x40
75	675	20x35	900	30x30	1350	30x45	1500	30x50
100	900	30x30	1200	30x40	1800	30x60	2000	40x50
125	1125	30x40	1500	30x50	2250	40x60	2500	40x65
150	1350	30x45	1800	30x60	2700	40x70	3000	40x80
175	1575	30x55	2100	40x55	3150	40x80	3500	60x60
200	1800	30x60	2400	40x60	3600	60x60	4000	60x70
225	2025	30x70	2700	40x65	4050	60x70	4500	60x80
250	2250	40x55	3000	40x75	4500	60x80	5000	60x80
275	2475	40x60	3300	40x80	4950	60x80	5500	60x90
300	2700	40x70	3600	40x90	5400	60x90	6000	60x100
325	2925	40x75	3900	40x100	5850	60x100	6500	60x110
350	3150	40x80	4200	60x70	6300	60x110	7000	60x120
375	3375	40x85	4500	60x80	6750	60x120	7500	80x100
400	3600	60x60	4800	60x80	7200	60x120	8000	80x100
425	3825	60x60	5100	60x90	7650	80x100	8500	80x110
450	4050	60x70	5400	60x90	8100	80x100	9000	80x110
475	4275	60x70	5700	60x100	8550	80x110	9500	80x120
500	4500	60x80	6000	60x100	9000	80x110	10000	100x100
525	4725	60x80	6300	60x110	9450	80x120	10500	80x130
550	4950	60x80	6600	60x110	9900	100x100	11000	80x140
575	5175	60x80	6900	60x120	10350	80x130	11500	100x110
600	5400	60x90	7200	60x120	10800	100x110	12000	100x120
625	5625	60x100	7500	80x100	11250	80x140	12500	100x120
650	5850	60x100	7800	80x100	11700	100x120	13000	100x130
675	6075	60x100	8100	80x100	12150	100x120	13500	100x130
700	6300	60x110	8400	80x110	12600	80x160	14000	100x140
725	6525	60x110	8700	80x110	13050	100x130	14500	100x140
750	6750	60x120	9000	80x110	13500	100x130	15000	100x150
775	6975	60x120	9300	80x120	13950	100x140	15500	100x150
800	7200	60x120	9600	80x120	14400	100x140	16000	100x160
825	7425	60x120	9900	80x120	14850	100x150	16500	100x160
850	7650	80x100	10200	80x130	15300	100x150	17000	100x170
875	7875	80x100	10500	80x130	15750	100x160	17500	100x170
900	8100	80x100	10800	80x130	16200	100x160	18000	100x180
925	8325	80x100	11100	80x140	16650	100x160	18500	100x180
950	8550	80x100	11400	80x140	17100	100x170	19000	100x190
975	8775	80x100	11700	80x140	17550	100x170	19500	100x190
1000	9000	80x100	12000	100x120	18000	120x150	20000	100x200

Also, you may want to consider the following check list:

- Will there be a head table? What size? You should have at least 4 feet of space in front of and behind the head table for ease of traffic.
- Will there be a dance floor and/or stage? What size? (Please check our [Dance Floor Sizes](#) section and [Staging](#) section to determine what you need.)
- Will there be a buffet table or bar? How many? Depending on the size of your event and which items you would like to have available to your guests throughout the event timeframe, you may want to have more than one buffet: one buffet for appetizers and dessert, one for dinner, and one for drinks (alcoholic, non-alcoholic, coffee, tea, softdrinks). You should have at least 4 feet of space in front of and behind each buffet for ease of traffic.

- Will you need a table for gifts?
- How many tables will be inside the tent? Take into account whether you will have 8 or 10 people seated at each table, and also plan for at least 5 feet of space between the tables so people have room to get in and out of their chairs, and still have room to walk between tables.
- Will you have a band? If so, be sure to move tables that are directly in front of the amplifiers a slightly longer distance from the stage to protect your guests' hearing

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